

JAGANNATH GUPTA INSTITUTE OF NURSING SCIENCES

RULES AND REGULATIONS

1. Students will be under the supervision of the Principal throughout the period of their training.
2. Students are expected to be cooperative and respectful in their behaviour with instructors/tutors/supervisors and fellow students.
3. While in training, the conduct of the student is expected to be strictly ethical. She is expected to abide by the written instruction, protocol/verbal instruction given to her by the faculty.
4. Students should be punctual in attending their classes and clinical field.
5. Students can take leave of absence from classes, only with the prior permission from the Principal.
6. The students are allowed to enter into the admin office or faculty room only from 9 am to 4 pm (from Monday to Friday).
7. Students should not ask any permission regarding leave over the phone except in case of emergency.
8. Any amount which is paid to Jagannath Gupta Institute of Nursing Sciences as academic fees and hostel fees along with meal charges will not be refunded.
9. Students will have to have the minimum percentage of attendance stipulated by WBUHS/INC/WBNC in order to appear for their examination.
10. The college authority reserves the exclusive right to debar any student from appearing in her examination if the student fails to qualify the minimum stipulated criteria regarding attendance, internal assessment marks & fees.
11. All the students must be present in the institution, on the last and the first working days before and after vacations respectively.
12. If the student returns late after the vacation, she should take the Principal's permission before attending classes.
13. Students are not allowed to go to any other hospitals except the affiliated hospitals.
14. Drinking alcohol, smoking, taking drugs, substance abuse and chewing tobacco are strictly prohibited inside the institution premises.
15. Possession of weapons, explosives and other harmful materials is strictly prohibited in the premises.
16. Taking active part in politics will not be permitted during training.
17. Flouting of the above mentioned rules will attract severe disciplinary action and may result in expulsion from the course.
18. Class XII marksheet & certificate will be in the custody of the college. No certificate, on any account will be handed over to the student, before the completion of the prescribed period of training. If any candidate is found leaving before completion of the course, she will be levied as penalty, the full course fees.

